

REQUEST TO CHANGE/ADD CURRICULUM

SCHOOL OF ENGINEERING AND APPLIED SCIENCE
University of Pennsylvania

To the Student:

This form should be used to seek a change in your Undergraduate Curriculum (Major) or to add a second Engineering Curriculum. All students should declare a Curriculum by the end of the first year of study at SEAS.

1. Meet with your currently assigned Faculty Advisor in your current Curriculum. For Curriculum Deferred (CD) students, you should meet with your assigned CD Faculty Advisor.
2. Meet with the Undergraduate Curriculum Chair of the Curriculum in which you wish to declare. **Through Penn in Touch complete an ECPG** in preparation for your meeting and bring it along with you to the meeting.
3. Bring this completed and signed form to the department office of your **NEW CURRICULUM**. **Your completed ECPG for the new Major MUST be attached.** The Undergraduate Assistant in that office will assign you a Faculty Advisor in your new Curriculum.
4. Return this form and your completed CPG to the SEAS Office of Academic Programs, 111 Towne.

Today's Date _____

Name of Student: _____ SID Num: _____

Email Address: _____ Tel Num: _____

Current Major: _____ Currently Assigned Faculty Advisor: _____

- Changing Curriculum
- Currently a CD student and declaring a new Curriculum
- Declaring a second Curriculum
- Declaring a Math Major – (Please attach a course plan approved by Math department)
- Declaring a Biochemistry Major – (Please attach course plan approved by Biochemistry department)

New Curriculum:

BSE

- Bioengineering (BE)
- Chemical & Biomolecular Engineering (CBE)
- Computer & Telecom Engineering (CTE)
- Computer Science & Engineering (CSE)
- Computer Science (CSCI)
- Electrical Engineering (EE)
- Mechanical Engineering (MEAM)
- Material Science Engineering (MSE)
- Systems Science Engineering (SSE)

BAS

- Applied Science in Biomedical Science (ASBS)*
- Applied Science in Computer Science (ASCS)**
- Applied Science in Computer & Cognitive Science (ASCC)**
- Applied Science in Computational Biology (ASCB)**

* See the Bioengineering Department

** See the Computer & Information Science Department

CURRENTLY ASSIGNED FACULTY ADVISOR SIGN-OFF:

Faculty Advisor Signature: _____ Date: _____

PROPOSED NEW CURRICULUM CHAIR SIGN-OFF:

UG Curriculum Chair Signature: _____ Date: _____

NEW FACULTY ADVISOR ASSIGNMENT: (to be assigned by the new department's Undergraduate Assistant)

Name: _____

Office: _____ Tel: _____ Email: _____