

GRADUATE STUDENT

PETITION FOR WITHDRAWAL FROM A COURSE*

Students in graduate SEAS have the option of requesting a "Withdrawal" from a course after the fifth week of class but before the final day of class. No petition for withdrawal will be considered after the final day of classes.

When the Associate Dean for Academic Affairs approves the request for "Withdrawal," a copy of this form will be sent to the student and the University Registrar, the instructor will be notified by email. Registration for the course remains on the student's record with the notation "W" placed in the grade column of the student's transcript.

NAME

PENN ID#

DATE

COURSE NUMBER FOR WHICH
"WITHDRAWAL" IS REQUESTED

TERM REGISTERED

(CHOOSE ONE)

- Approved

- Denied

GRADUATE GROUP CHAIR

DATE

Approved/
Processed

ASSOCIATE DEAN

DATE