CPT Independent Study is designed to provide work experience in the U.S. in situations where the work serves as an integral part of a student's academic program and an established curriculum, usually undertaken in the summer.

To earn academic credit and complete the course, you must produce a tangible, academically-based product for your grade and credit at the end of the internship. You must identify a member of the SEAS Faculty who is willing act as your CPT Independent Study Advisor, and take responsibility for issuing your final grade.

Upon approval, you will be registered for an “EAS 099” course for 0.25 CU of credit. You may only register this with the PF grade option. You may use this credit to satisfy Free Electives only. If you do not fulfill the terms of your proposal, you will be issued an “F” for the course. It is imperative that you complete your work as per your proposal during the CPT authorization period.

INSTRUCTIONS:
1. Formulate a Project Proposal. The Project Proposal should be a brief document, consisting of:
   1. Introduction
   2. Statement of the problem or objective of the project
   3. Results expected
   4. Manner of presentation of results (e.g. a final written report, demonstration, etc.)
   5. Method of evaluation of project for grade
   6. References (where appropriate)
2. Meet with your proposed Independent Study Advisor to discuss your proposal.
3. If your Independent Study Advisor is not your assigned Faculty Advisor, meet with your assigned Faculty Advisor to discuss your proposal, and also how this credit will be used to satisfy your curriculum requirements.
4. You must attach a copy of your Project Proposal and your job offer letter to this form.
5. Submit this completed and signed form and required attachments to the Office of Academic Programs, 111 Towne.