

CIS 120

Exam Re-grade Request

Attach this sheet to your exam and submit to Laura Fox (Levine 308) for review. Note that we will not accept regrade requests for exams past the regrade deadline, typically two weeks after graded exams have been made available. If you have any questions please do not hesitate to contact the course instructor.

Name: _____

Pennkey: _____

Email: _____

Please describe the problem that you believed occurred in the grading of your exam. In particular, point out the specific question(s) where the problem occurred, what the mistake was, and what you believe the correction should be.

For all regrade requests, we reserve the right to regrade your exam in part or whole if we deem it necessary. As a result, your final exam grade may be lower, higher, or the same after the regrade process. Furthermore, you cannot "take-back" a regrade once it has already been processed.

Please sign below to verify that you understand the regrade process.

Your signature here _____