

Oral Report Evaluation

Speaker or Team _____

Date _____

**Content + Needs & Expectations of the Audience
Comments**

(____ of 10 points)

Sufficient background, supporting details are included. –

Organization is clear; content is coherent. –

Presentation is engaging, yet informative. –

**Slides and other visual helps
Comments**

(____ of 10 points)

Number/content of slides appropriate for time and audience needs. –

Slides are legible and with appropriate imagery. –

**Delivery + Question Handling
Comments**

(____ of 10 points)

No distracting grammar or pronunciation errors. –

Volume, speed, body language appropriate. –

Answers to all questions are handled appropriately. –

SCORE /30 RATER _____