

ACADEMIC ADVISING: QUICK TIPS FOR SENIORS

FACULTY ADVISORS: Big Picture

Your faculty advisor is an important resource for questions about electives within the major, research opportunities, graduate study, and 'big picture' topics. You must meet with them during each Advanced Registration period.

General Topics of Discussions between Seniors and their Advisors

- Specific Academic Interests within Field
- Upper-level Courses that Align with Interests/Concentrations
- Career Aspirations and Plans Upon Graduation (Submatriculation)
- Expectations for Senior Design Project

DEPARTMENTAL OFFICE ADVISORS: In-Major Specifics

Present in each department, the Undergraduate Coordinator is the person to talk to for Course Planning Worksheet clarification and other curricular issues that are related to your major. The Undergraduate Chair is also available by appointment.

PROFESSIONAL STAFF ADVISORS: General Knowledge

Professional Staff Advisors answer questions about requirements and electives outside of Engineering, studying abroad, dual degree programs, minors, and submatriculation. If you are having academic difficulties, a Staff Advisor can help to point you in the right direction. These advisors are located inside the Academic Programming Office(APO) in Towne.

PENN CAREER SERVICES: Professional Development

Located in the basement of McNeil (across from Huntsman), Career Services have both **Engineering Advisors** and **Pre-professional advisors** (graduate, medical, law).

*All Advisors are available by appointment. Most are also available during weekly office hours.

*Before consulting any advisors, students should first check the Undergraduate Handbook, easily accessible on the Penn Engineering website. The Course and Requirements category should be especially helpful for course planning.

QUESTIONS FOR SENIORS TO ASK THEIR ADVISORS

QUESTIONS FOR FACULTY ADVISORS:

- 1) When are your office hours this semester?
- 2) Am I a good candidate for graduate studies? Why did you decide on it? Do you know of any programs that might be a good fit for me?
- 3) Do you have any advice for senior design?
- 4) How will the course I am taking currently help me in my field?
- 5) What do you think would be some good career options for me?
- 6) Do you have any advice for internship/job/graduate applications?
- 7) Do you have any contacts that I could use for a potential job placement?
- 8) How do we stay in touch?

QUESTIONS FOR UNDERGRADUATE COORDINATORS:

- 1) Am I on track to graduate?
- 2) I want to take an in-major graduate course. How can I get approval?
- 3) Will this course meet the major requirement/elective?
- 4) What are the chances my petition for this class will pass?

QUESTIONS FOR APO:

- 1) Have I met all of my requirements for dual degree/double major/minor?
- 2) What are graduation policies?