

# REQUEST TO CHANGE / ADD CURRICULUM

SCHOOL OF ENGINEERING AND APPLIED SCIENCE

University of Pennsylvania

To the Student:

This form should be used to seek a change in your Undergraduate Curriculum (Major) or to add a second Engineering Curriculum. All students should declare a Curriculum by the end of the first year of study at SEAS.

1. Meet with your currently assigned Faculty Advisor in your current Curriculum. For Curriculum Deferred (CD) students, you should meet with your assigned CD Faculty Advisor.
2. Meet with the Undergraduate Curriculum Chair of the Curriculum in which you wish to declare. **Through Penn in Touch complete an ECPG** in preparation for your meeting and bring it along with you to the meeting.
3. Bring this completed and signed form to the department office of your **NEW CURRICULUM**. **Your completed ECPG for the new Major MUST be attached.** The Undergraduate Coordinator in that office will assign you a Faculty Advisor in your new Curriculum
4. Return this form and your completed CPG to the SEAS Research and Academic Services (RAS) Office, 109 Towne.

Today's Date \_\_\_\_\_

Name of Student: \_\_\_\_\_ Penn ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_ Tel. Num: \_\_\_\_\_

Current Major: \_\_\_\_\_ Currently Assigned Faculty Advisor: \_\_\_\_\_

- Changing Curriculum
- Currently a CD student and declaring a new Curriculum
- Declaring a second Curriculum
- Declaring a Math Major – (Please attach a course plan approved and signed by the Math department)
- Declaring a Biochemistry Major – (Please attach course plan approved by the Biochemistry department)

## New Curriculum:

### BSE

- Bioengineering (BE)
- Chemical and Biomolecular Engineering (CBE)
- Computer Engineering (CMPE)
- Computer Science (CSCI)
- Electrical Engineering (EE)
- Mechanical Engineering (MEAM)
- Material Science Engineering (MSE)
- Systems Science Engineering (SSE)

### BAS

- Applied Science in Biomedical Science (ASBS)\*
- Applied Science in Computer Science (ASCS)\*\*
- Applied Science in Computer & Cognitive Science (ASCC)\*\*
- Applied Science in Computational Biology (ASCB)\*\*

\* See the Bioengineering Department

\*\* See the Computer & Information Science Department

### CURRENTLY ASSIGNED FACULTY ADVISOR SIGN-OFF

Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PROPOSED NEW CURRICULUM CHAIR SIGN-OFF

UG Curriculum Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**New Faculty Advisor Assignment:** (to be assigned by the new department's Undergraduate Coordinator)

Name: \_\_\_\_\_

Office: \_\_\_\_\_ Tel: \_\_\_\_\_ Email: \_\_\_\_\_